

# Minutes

## Board of Education Meeting

October 21, 2009  
7:00 P.M.  
High School Library

**DRAFT UNTIL APPROVED BY THE BOARD OF EDUCATION AT THEIR NEXT MEETING.**

<b>CALL TO ORDER</b>	President John Sutton called the meeting to order at 7:00 PM in the High School conference room.
<b>ROLL CALL</b>	Was conducted by Board President Sutton. A quorum was present.
<b>ATTENDEES:</b>	Board Members Present: Janet Glenn, Terry Ostrander, Mark Pribis, Cheryl Smith, John Sutton Board Members Absent: Joan Slagle, Bradley Rooke
<b>PLEDGE OF ALLEGIANCE</b>	was recited
<b>Agenda Topics</b>	
<b>ADDITIONS TO AGENDA</b>	An additional donation was added under the New Business section of the agenda.
<b>BOARD RECOGNITION</b>	The 2010 Nat'l. Merit Scholarship Award Recipient, Justin Smith, was congratulated on his achievement.
<b>EDUCATIONAL PRESENTATION</b>	A Technology Committee Report was presented. Business and Technology Class projects were talked about. Details can be obtained by contacting Mr. Swain or Mr. Marcantonio, teachers at Galway School.
<b>PUBLIC COMMENT ON AGENDA ITEMS</b>	None
<b>SUPERINTENDENT'S REPORT</b>	In recognition of School Board Recognition Week the Board of Education was honored for all they do to benefit Galway School.  Mr. Moses reported on Swine Flu cases in Galway School and the extra precautions being taken to keep everyone safe. Further information is available on the district's website at <a href="http://www.galwaycsd.org">www.galwaycsd.org</a> .
<b>CONSENT AGENDA</b>	Contains the September District Treasurer's report, the September Student Activity Accounts Treasurer's Report & minutes of the 9/16/09 Board meeting.  Motion: Terry Ostrander Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried

<p><b>REPORTS AND BOARD MEMBER COMMENTS &amp; QUESTIONS</b></p>	<p>Mr. Sutton reported on the Superintendent Search. A draft of a brochure and invitation to apply for the position will be finalized by the November Board workshop, printed and sent out shortly after that. They are in the process of reviewing input from those that filled out an online survey regarding the hiring of a new Superintendent. They are looking for input from everyone and working on determining how to review resumes once they begin to come in.</p> <p>Mr. Sutton acknowledged receipt of a letter from the English Department expressing their concerns about recent cuts made and some requests that they have which he said will be kept in mind when the board begins the budget process for next year.</p> <p>Board members shared valuable information that they brought back with them from an Annual School Board Convention in NYC that they attended.</p> <p>Mr. Ostrander reported that the recent Education Foundation Golf Tournament raised over \$5,000 to benefit the district.</p>									
<p><b>PERSONNEL</b></p>	<p>Resignation of <b>Margaret Healy</b> (Finocchio) from her <b>Health Teacher</b> position effective 1/29/10.</p>	<p>Motion: Janet Glenn Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried</p>								
	<p>Resignation of <b>Kenneth Swatling</b> from his <b>Bus Monitor</b> position effective 10/16/09.</p>	<p>Motion: Cheryl Smith Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried</p>								
	<p>Rescind appointment of <b>Wendy Gregory</b> from her Teacher Aide position effective 9/23/09. She will continue to be a Bus Driver in the district.</p>	<p>Motion: Janet Glenn Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried</p>								
	<p>Terminate employment of the following <b>substitutes and prior coaches</b> who are not cleared for employment for various reasons effective 10/22/09:</p> <table data-bbox="516 1608 1057 1738"> <tr> <td>Katherine Bagwell</td> <td>Ashley Balbian</td> </tr> <tr> <td>Theresa Heigel</td> <td>Heather Baker</td> </tr> <tr> <td>Jennifer Briggs</td> <td>Ronda Fusco</td> </tr> <tr> <td>Theresa McClenathan</td> <td>Nicholas Collins</td> </tr> </table>	Katherine Bagwell	Ashley Balbian	Theresa Heigel	Heather Baker	Jennifer Briggs	Ronda Fusco	Theresa McClenathan	Nicholas Collins	<p>Motion: Cheryl Smith Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried</p>
Katherine Bagwell	Ashley Balbian									
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Jennifer Briggs	Ronda Fusco									
Theresa McClenathan	Nicholas Collins									
	<p>Resignation of <b>Carrie Winchester</b> from her <b>School Nurse</b> position effective 10/19/09 and appoint her as a Substitute Nurse instead effective 10/20/09 at a rate of \$11.50/hour.</p>	<p>Motion: Mark Pribis Second: Janet Glenn Ayes: 5 Noes: 0 Motion carried</p>								

<p><b>PERSONNEL (Continued)</b></p>	<p>Approve a paid/unpaid medical leave of absence for <b>Charmaine Hutcheson</b> from her <b>Middle School Teacher</b> position per the Family and Medical Leave Act of 1993 effective 10/1/09 to care for a family member with a serious health condition. This time can be up to twelve weeks and will run concurrently with her family and personal time.</p>	<p>Motion: Cheryl Smith Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried</p>
	<p>Approve a paid/unpaid maternity leave of absence for <b>Paula Canell</b> from her <b>Elementary Physical Education Teacher</b> position per the Family and Medical Leave Act of 1993 effective on or about 11/24/09, returning on or about 2/22/10, for a total of ten weeks. This leave will run concurrently with her sick time.</p>	<p>Motion: Cheryl Smith Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried</p>
	<p>Approve the extension of <b>Christine Bornt's</b> existing FMLA unpaid <b>maternity leave</b> to Friday, October 23, 2009 with a return to work date of Monday, October 26, 2009.</p>	<p>Motion: Janet Glenn Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried</p>
	<p>extend <b>Brittany Tretiak's Long-Term Sub. Teacher</b> appointment to approximately 10/23/09. She is filling in for Christine Bornt.</p>	<p>Motion: Mark Pribis Second: Cheryl Smith Ayes: 5 Noes: 0 Motion carried</p>
	<p>increase <b>Jill Miller's Family &amp; Consumer Science Teacher</b> position from .6 to .625 effective 9/21/09 for the 2009-10 school year.</p>	<p>Motion: Terry Ostrander Second: Janet Glenn Ayes: 5 Noes: 0 Motion carried</p>
	<p>correct <b>Lucas Snow's Varsity Golf Coach</b> stipend for the 2009-10 fall sports season to Step B1-\$4,000/year instead of Step A5- \$3,000/year.</p>	<p>Motion: Cheryl Smith Second: Janet Glenn Ayes: 5 Noes: 0 Motion carried</p>
	<p>appoint <b>Lisa Burroughs</b> as a <b>Substitute Teacher Aide</b> effective 9/23/09 - 10/6/09 at a rate of \$7.35 per hour and then as a <b>Teacher Aide</b> effective 10/7/09 at a rate of \$7.73 per hour. She replaces Wendy Gregory and is also a bus driver in the district. She has been cleared for employment.</p>	<p>Motion: Janet Glenn Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried</p>

<p><b>PERSONNEL (Continued)</b></p>	<p>appoint <b>Albert VanDeusen</b> as a <b>Bus Driver</b> effective 9/24/09 at a rate of \$15.70 per hour. He was previously a Substitute Bus driver and replaces Beverly Secor. He has been cleared for employment.</p>	<p>Motion: Mark Pribis Second: Cheryl Smith Ayes: 5 Noes: 0 Motion carried</p>
	<p><b><u>Substitute appointments</u></b></p> <ul style="list-style-type: none"> <li>• the emergency conditional appointment of <b>Jennifer Griesemer</b> as a <b>Substitute Teacher Aide</b> at a rate of \$7.35 per hour effective 9/14/09 pending fingerprint clearance. She is also a Bus Monitor in the district.</li> <li>• the emergency conditional appointment of <b>Gail Smith</b> as a <b>Substitute Teacher Aide</b> at a rate of \$7.35 per hour effective 10/22/09 pending fingerprint clearance.</li> <li>• the emergency conditional appointment of <b>Patricia VanDusen</b> as a <b>Substitute Teacher Aide</b> at a rate of \$7.35 per hour and as a Substitute Cleaner at a rate of \$9.00 per hour effective 9/29/09 pending fingerprint clearance.</li> <li>• the appointment of <b>Sara Heidelmark</b> as a <b>Substitute K-12 Teacher</b> effective 10/22/09 per the SASIE Agreement. She has been cleared for employment.</li> <li>• the appointment of <b>Tammy Lucas</b> as a <b>Substitute K-12 Teacher</b> effective 10/22/09 per the SASIE Agreement. She has been cleared for employment.</li> <li>• the appointment of <b>Rebecca Ripley</b> as a <b>Substitute 6-12 Teacher</b> effective 10/22/09 per the SASIE Agreement. She has been cleared for employment.</li> <li>• the appointment of <b>Kristen Theriault</b> as a <b>Substitute K-6, Art &amp; Music Teacher</b> effective 10/22/09 per the SASIE Agreement. She has been cleared for employment.</li> <li>• the emergency conditional appointment of <b>Carl VanCuren</b> as a <b>Substitute Bus Monitor</b> at a rate of \$7.35 per hour effective 10/19/09 pending fingerprint clearance.</li> </ul>	<p>Motion: Terry Ostrander Second: Cheryl Smith Ayes: 5 Noes: 0 Motion carried</p>

<p><b>OLD BUSINESS</b></p>	<p>An annual review of <b>Purchasing Policy #6700</b> took place. Mark Pribis mentioned that possibly wording could be added stating that the district obtain 3 quotes from vendors when possible. Mr. Moses asked that he contact Mrs. Borucki in the Business Office to look into this further and to look at the district's purchasing regulations.</p>															
<p><b>NEW BUSINESS</b></p>	<p>A <b>second reading of the following Board Policies</b> took place.          Policy #2400 - Board Policy Development          Policy #2410 - Process of Adoption and/or Amendment of Policies          Policy #2420 - Policy Implementation and Review</p>															
	<p>Approve <b>Extra-Curricular Handbook</b> revisions effective 10/22/09.</p>	<p>Motion: Terry Ostrander          Second: Janet Glenn          Ayes: 5 Noes: 0          Motion carried</p>														
	<p>Extend a <b>land lease agreement</b> with <b>Walter Slade</b> with the same terms, conditions and \$1.00/year fee as last year.</p>	<p>Motion: Mark Pribis          Second: Terry Ostrander          Ayes: 5 Noes: 0          Motion carried</p>														
	<p>Accept a \$300 <b>donation</b> from Galway Little Theater for student art supplies used at an art show in Ballston Spa &amp; authorize the treasurer to increase account code A2110.535.01</p> <p>Accept a \$695 <b>donation</b> from the following in memory of Mr. Ernest Sutton to be used toward stage improvements &amp; authorize the treasurer to increase account code A2110.400.</p> <table data-bbox="467 1381 1182 1612"> <tr> <td>Admin. Assoc. of Galway</td> <td>\$ 60</td> </tr> <tr> <td>Mr. &amp; Mrs. Phil Mueller</td> <td>\$ 50</td> </tr> <tr> <td>Sheelagh &amp; Fred Baily</td> <td>\$ 35</td> </tr> <tr> <td>Mr. &amp; Mrs. Roger Pitman</td> <td>\$ 25</td> </tr> <tr> <td>Ms. Barbara Schlusberg</td> <td>\$ 25</td> </tr> <tr> <td>Mrs. Ernest Sutton &amp; Family</td> <td>\$500 (added to agenda)</td> </tr> <tr> <td colspan="2" style="text-align: center;">TOTAL - \$695</td> </tr> </table> <p>Mr. John Sutton thanked everyone for their kind expressions of sympathy on behalf of himself and his family on the loss of his father Mr. Ernest Sutton. Ernest Sutton was also a teacher at Galway School from 1949-1980.</p>	Admin. Assoc. of Galway	\$ 60	Mr. & Mrs. Phil Mueller	\$ 50	Sheelagh & Fred Baily	\$ 35	Mr. & Mrs. Roger Pitman	\$ 25	Ms. Barbara Schlusberg	\$ 25	Mrs. Ernest Sutton & Family	\$500 (added to agenda)	TOTAL - \$695		<p>Motion: Janet Glenn          Second: Mark Pribis          Ayes: 5 Noes: 0          Motion carried</p>
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<p><b>NEW BUSINESS (Continued)</b></p>	<p>Approve the following list of <b>surplus used equipment</b> to be offered for sale in “as is” condition to the highest bidder at a date/time to be determined with bids to be opened in public. The Board of Education reserves the right to reject any or all bids.</p> <ul style="list-style-type: none"> <li>70 Elementary student desks and chairs</li> <li>20 Fluorescent light fixtures</li> <li>30 VCR shelves for hanging TV stands</li> <li>1 Bingo board and controller</li> <li>1 Refrigerated salad bar</li> <li>1 1995 Chevy Station wagon</li> <li>1 Fast Trax wax applicator</li> <li>1 Hako minuteman buffer</li> <li>1 Wet dry shop Vacuum</li> <li>1 Host Carpet Cleaner</li> <li>1 Hako Minuteman Vacuum</li> <li>1 Clark shampoo machine</li> <li>1 Windsor carpet extractor</li> <li>1 Hako buffer</li> <li>1 Clark floor buffer</li> <li>1 Jointer</li> <li>1 Drill press</li> <li>1 Radial arm saw</li> <li>1 Organ</li> </ul>	<p>Motion: Cheryl Smith                  Second: Mark Pribis                  Ayes: 5 Noes: 0                  Motion carried</p>
	<p>Resolved that the Board of Education of the Galway Central School District approve the following <b>SEQRA resolution</b>:</p> <p>WHEREAS, the Board of Education of the Galway Central School District is considering a project consisting of the following (the “Project”): (A) renovations and alterations to various areas of the K-12 facility, including, but not limited to, locker rooms, gymnasiums, toilet rooms, offices, corridors, classrooms, library, and entrance vestibules, upgrades to associated structural, mechanical, plumbing, electrical, fire alarm, data and communication systems, the construction of a +/-500 square foot canopy at the new Middle School entrance and a +/-60 square foot vestibule addition at the Elementary School entrance, as well as minor associated site work and (B) renovations and expansion of the High School gymnasium, including, but not be limited to, construction of +/-1200 square foot addition to allow for new handicapped accessible bleachers, including modifications to the existing structural system and related site work. replacement of athletic equipment, upgrades to floor and wall finishes and associated mechanical, plumbing, electrical, fire alarm, data and communication systems; and</p> <p style="text-align: center;">(continued)</p>	<p>Motion: Mark Pribis                  Second: Terry Ostrander                  Ayes: 5 Noes: 0                  Motion carried</p>

<p><b>NEW BUSINESS (Continued)</b></p>	<p>WHEREAS, the proposed Project entails the maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and</p> <p>WHEREAS, the Board has considered the information and documentation which describes the design and intent of the proposed Project;</p> <p>NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Galway Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of <b>SEQRA</b> and 6 NYCRR Part 617.5, hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act and be it further resolved that this resolution takes effect immediately upon its adoption.</p>	<p>Motion: Mark Pribis Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried (continued)</p>
	<p>Resolved that the Board of Education of the Galway Central School District approve the following <b>date/time for a capital project vote</b>: Tuesday, December 15, 2009 with polls being open from 10AM – 9 PM in the High School Auditorium Lobby.</p>	<p>Motion: Cheryl Smith Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried</p>
	<p>Resolved that the Board of Education of the Galway Central School District adopt the following <b>propositions to appear on the ballot</b> at this Capital Project Vote:</p> <p><b>Proposition #1:</b> Shall the Board of Education be authorized to reconstruct various District buildings, including site work thereat, and acquire original furnishings, equipment, machinery or apparatus at a maximum cost of \$5,700,000 and to raise the cost of the Project (including the interest due on any District obligations), taking into account state aid and EXCEL grants received, by a tax levy to be collected in annual installments, with District obligations to be issued in anticipation thereof?</p> <p><b>Proposition #2:</b> IF PROPOSITION #1 IS APPROVED BY THE VOTERS, shall the Board of Education be authorized to renovate the high school gymnasium and acquire original furnishings, equipment, machinery or apparatus at a maximum cost of \$1,600,000 and to raise the cost of the Project (including the interest due on any District obligations), taking into account state aid and EXCEL grants received, by a tax levy to be collected in annual installments, with District obligations to be issued in anticipation thereof?</p>	<p>Motion: Terry Ostrander Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried</p>

<p><b>NEW BUSINESS (Continued)</b></p>	<p>Mr. Moses asked that the Board of Education make a motion <b>for or against purchasing a new telephone system</b> in the district.</p> <p>Motion was made by Cheryl Smith, seconded by Janet Glenn to <b><u>table the discussion of a new telephone system</u></b> until the entire board was present.</p> <p>Motion Failed YES: 2 NO: 3</p> <p>Cheryl Smith YES          Janet Glenn YES          John Sutton NO          Mark Pribis NO          Terry Ostrander NO</p> <p>Motion was made by Mark Pribis, seconded by Cheryl Smith to <b><u>obtain a cost estimate</u></b> to have the current phone system people come in and determine how much it would cost the district to allow teachers to make phone calls from their desks, to enable them to call 911 and to update our system to the latest revision of software.</p> <p>Motion Passed YES: 3 NO: 2</p> <p>Mark Pribis YES          Cheryl Smith YES          Janet Glenn YES          John Sutton NO          Terry Ostrander NO</p>	
<p><b>PUBLIC COMMENT</b></p>	<p>Cathy Brown, parent, recently returned from living in Hawaii and was impressed with the upgrades to technology and other things happening at Galway School since she left. She gave each Board member a bookmark from Hawaii and she was thanked for her thoughtfulness.</p> <p>Lynn Prehn, GTA representative, thanked the board for providing a school bus for their recent campaign against breast cancer and talked about other ways that money was earned and donated to help the fight against breast cancer.</p>	
<p><b>EXECUTIVE SESSION</b></p>	<p>Resolved that the Board of Education move into <b>executive session</b> at 9:45 PM for CSE/CPSE recommendations and contract negotiations.</p>	<p>Motion: Cheryl Smith          Second: Janet Glenn          Ayes: 5 Noes: 0          Motion carried</p>
	<p>Resolved that the Board of Education arrange placement of the following students as recommended by the <b>CSE/CPSE</b>:</p> <p>6016, 2834, 2846, 4307, 4605, 4310, 4311, 5050, 6015, 5242, 27620503, 6017, 4611, 28821001, 4293</p>	<p>Motion: Janet Glenn          Second: Terry Ostrander          Ayes: 5 Noes: 0          Motion carried</p>

<b>REGULAR SESSION</b>	Resolved that the Board of Education return to <b>regular session</b> at 10:53 PM.	Motion: Janet Glen Second: Terry Ostrander Ayes: 5 Noes: 0 Motion carried
<b>ADJOURNMENT</b>	Resolved that the Board of Education <b>adjourn</b> at 10:54 PM.	Motion: Cheryl Smith Second: Mark Pribis Ayes: 5 Noes: 0 Motion carried

Respectfully submitted,

*Linda M. Casatelli*

Linda M. Casatelli  
District Clerk